



**NEWCASTLE·UNDER·LYME**  
**BOROUGH COUNCIL**

### **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

#### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012**

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk) or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

**The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:**

Leader of the Council (Corporate & Service Improvement, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance & Efficiency)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Helena Maxfield
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Jill Waring
Cabinet Portfolio Holder (Planning & Growth)	Councillor Paul Northcott

**Exempt Information Categories under Schedule 12A of the Local Government Act 1972**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website [www.newcastle-staffs.gov.uk](http://www.newcastle-staffs.gov.uk) or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

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Newcastle-under-Lyme, Staffordshire ST5 1BL  
Telephone 01782 742222 Email: [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)**

<b>Title of Report</b>	<b>Brief Description of Report</b>	<b>Cabinet Portfolio</b>	<b>Intended Decision Date</b>	<b>Relevant Overview &amp; Scrutiny Committee</b>	<b>Wards Affected</b>	<b>Reason for Determining in Private Session (if applicable)</b>
Crematorium Ground Extension Project	To approve proposals to extend the crematorium and develop adjoining land	Planning & Growth	Cabinet 11 November 2020	Finance, Assets & Performance	Bradwell/All Wards	N/A
MTFS 2021/22	To receive proposals in respect of the Medium Term Financial Strategy update for 2021/22	Finance & Efficiency	Cabinet 11 November 2020	Finance, Assets & Performance	All Wards	N/A
Land at Market Drayton, Loggerheads	To approve a proposal to dispose of land	Finance & Efficiency	Cabinet 11 November 2020	Finance, Assets & Performance	All Wards	N/A
Kidsgrove Town Deal	To approve a Town Investment Plan for submission to Government	Corporate & Service Improvement, People & Partnerships	Cabinet 11 November 2020	Economy, Environment and Place	All Wards	N/A
Knutton Master Plan Consultation	To approve a consultation exercise on a draft master plan for Knutton	Planning & Growth	Cabinet 11 November 2020	Economy, Environment and Place	All Wards	N/A
Finance & Performance Q2	To receive are report on Finance & Performance	Finance & Efficiency	Cabinet 11 November 2020	Finance, Assets & Performance	All Wards	N/A
Cremator Refurbishment Contract	To approve the letting of a contract relating to the refurbishment and maintenance of cremators	Planning & Growth	Cabinet 11 November 2020	Finance, Assets & Performance	All Wards	N/A

Air Quality Implementation Plan	To approve the Air Quality Outline Business Case	Environment and Recycling	Cabinet 2 December 2020	Economy, Environment and Place	All Wards	N/A
Affordable Funerals	To approve an affordable funerals offer	Planning & Growth	Cabinet 2 December 2020	Finance, Assets & Performance	All Wards	N/A
Sustainable Environment Strategy	To approve a sustainable environment strategy for the Council and Borough	Environment & Recycling	Cabinet 2 December 2020	Economy, Environment and Place	All Wards	N/A
Brampton Museum Work	To let a contract in respect of works to the Brampton Museum	Leisure, Culture & Heritage	Cabinet 2 December 2020	Economy, Environment and Place	All Wards	N/A
2020/21 Draft Savings Proposals	To consider savings proposals for inclusion in the 2020/21 Medium Term Financial Strategy	Finance & Efficiency	Cabinet 2 December 2020	Finance, Assets & Performance	All Wards	N/A
Local Plan Update	To receive an update on the progress of the Local Plan	Planning & Growth	Cabinet 2 December 2020	Economy, Environment and Place	All Wards	N/A
Newcastle BID Ballot	To support a BID Ballot process	Planning & Growth	Cabinet 13 January 2020	Economy, Environment and Place	All Wards	N/A
Revenue & Capital Budget and Strategies 21/22	To consider proposals for the 2021/22 Revenue & Capital Budget and Strategies	Finance & Efficiency	Cabinet 13 January 2020	Finance, Assets & Performance	All Wards	N/A
CIL S106 Refresh	To assess the viability of implementing a charging structure on new development in accordance	Planning & Growth	Cabinet 3 February 2020	Economy, Environment and Place	All Wards	N/A

	with the Community Infrastructure Levy Regulations and to identify how any funds raised may be utilised. The review will also consider the existing s106 charging system and the overlap between the two methods.					
Self-Build Register	To approve the introduction of a register of land suitable for self-builders	Planning & Growth	Cabinet 3 February 2020	Economy, Environment and Place	All Wards	N/A
Economic Development Strategy Action Plan	To approve the economic development strategy action plan	Planning & Growth	Cabinet 3 February 2020	Economy, Environment and Place	All Wards	N/A
Newcastle Town Deal	To approve a Town Investment Plan for submission to Government	Corporate & Service Improvement, People & Partnerships	Cabinet 3 February 2020	Economy, Environment and Place	All Wards	N/A
Revenue & Capital Budget and Strategies 21/22	To approve proposals for the 2021/22 Revenue & Capital Budget and Strategies	Finance & Efficiency	Cabinet 3 February 2020	Finance, Assets & Performance	All Wards	N/A